



Name: **FAUZ HUSSEIN SALEH**

Phone: +255 753 927575

Email: fauz.hussey@gmail.com

Email: fauz.hussey@outlook.com

PERSONAL PROFILE STATEMENT

I am a motivated, adaptable and a result driven professional holding over ten years of a various experiences such as a general management, depot management, business management, transport management, debtor's management, and many other.

Being a dynamic individual who has a proven history of exceeding expectations through performance, I'm looking for an exciting opportunity seeking a rewarding position into your organization so that I can be able to participate and impact considerably on the ongoing operational success of your company.

I'm a person who is eager to learn in order to improve and to deliver an outstanding performance while working alone or working as a part of a team.

The below is my resume with certificates for your review and I would be very thankful for an opportunity to meet with you and to discuss further

EXPERIENCES

2022 – 2024 General Manager at Blackest Black Limited with a duty of

- ✦ To formulate an overall strategy
- ✦ Managing people and establish policies
- ✦ To oversee the day to day operations
- ✦ To design strategies and to set goal for growth
- ✦ To maintain budgets and optimizes expenses
- ✦ To ensure employees are working productively
- ✦ Prepare regular reports for upper management
- ✦ To provide solutions to issues such as profit decline, and loss of business to competitors.

2021 - 2022 Depot Manager at Turkys Petroleum Company limited in Zanzibar with a duty of:

- ✦ To manage the refilling section of the company
 - ✦ To manage the loading and offloading of the gas trucks
 - ✦ To manage transfer of stocks from depot to sales location in unguja and Pemba
 - ✦ To manage gas shipment and logistics
 - ✦ To manage all operations team
 - ✦ To prepare daily, weekly and monthly reports
 - ✦ To ensure all departmental workers are adhering to safety policies and procedures.
-

2018 - 2021. **Business Manager** at Lake Gas limited in Zanzibar with a duty of:

- ✚ Design and implement plans and strategies to promote the attainment of goals and objectives that tend to growth and prosper
- ✚ Ensure that the company has the adequate and suitable resources to complete its activities (e.g. people, material, equipment etc.)
- ✚ Organize and coordinate operations in ways that ensure maximum productivity
- ✚ Maintain relationships with customers and increase the value of existing clients while attracting new ones
- ✚ Represent the company in events, conferences etc
- ✚ Ensure adherence to legal rules and guidelines
- ✚ Research potential organizations and individuals to find new opportunities to increase client base

2016 - 2018. I worked at Galco Limited a member of GSM Group of companies and I was assigned two roles: The first role as a **Logistics Manager** with a duty of:

- ✚ Directing all transportation activities.
- ✚ Developing transportation relationships.
- ✚ Monitoring transport costs.
- ✚ Monitoring fuel usage
- ✚ Reporting daily to the management on regarding loading and offloading.
- ✚ Ensuring safety is adhered in relation to all transport activities.
- ✚ Ensuring all partners in the supply chain are working effectively and efficiently to ensure smooth operations.

The second role as a **debtors Manager** with a duty of:

- ✚ Daily posting and clearing of the intersystem
- ✚ Follow-up on debtors related issues and the tracking thereof
- ✚ Preparation and posting of intercompany invoicing
- ✚ Preparation and distribution of debtor's statements
- ✚ Ensuring that customers are paying their outstanding debts on time
- ✚ Reconciling debtors statement and Bank statement
- ✚ Maintaining debtors files and supporting documentation
- ✚ Monthly reporting to management on outstanding debtors

2014 Internship at People's Bank of Zanzibar limited in Dar es salaam whereby I was doing the following:

- ✚ To issue current balance
 - ✚ To issue Bank statement to customers
 - ✚ To provide bank information to customers
 - ✚ To give advice to customers during the opening of an account
 - ✚ To advice customers the customers in terms of different loans and their requirements.
 - ✚ To verify the trends of the customers in paying the loans in order to know the defaults
-

2010 - 2012 Semi-trailer truck driver at Aquarius roadways limited with the below duties

Drive the semi-trailer trucks transporting containers and open cargos from the port of Dar es salaam to Zambia, to Burundi, to Malawi, to Rwanda, to Burundi and to democratic republic of Congo

- ✚ To always Pre inspect truck before driving it.
- ✚ To pick up goods and do the deliveries as instructed
- ✚ To verify loads for accuracy and deliver them as instructed
- ✚ To drive and to maintain trucks in a maximum safety
- ✚ To report where the truck needs maintenance and repair
- ✚ To drive with maximum precaution and to ensure maximum safety all the time.

2007 - 2008. Sales officer in a shopping Mall at a new kariakoo bazaar with the following duties

- ✚ Greets and receives customers in a welcoming manner
- ✚ Responds to customer's questions
- ✚ To provide an outstanding customer services
- ✚ To advice the management on the most sold products, customer advices and where to improve and on the pending assets so that they can do the re ordering before the stocks are totally over

SKILLS: As per my above working experiences, I was able to obtain a lot of skills such as the below

- ✚ Leadership skills
- ✚ Problem solving skills
- ✚ Organizational skills
- ✚ Excellent in communication skills
- ✚ Decision making skills
- ✚ Motivating skills
- ✚ Project management skills
- ✚ Accuracy and attention to details skills
- ✚ Excellent knowledge in driving cars and trucks
- ✚ Excellent in Marketing and business development
- ✚ Depot management and compliance
- ✚ Customer service skills.
- ✚ Banking and finance operational skills

EDUCATION AND TRAININGS:

2021: Firefighting training from SADU TECHNO FIRE

2012-2015: Bachelor of Banking and Finance from state university of Zanzibar (Zanzibar institute of financial administrations)

2008-2010: Advanced Certificate of Secondary Education from Taqwa High School

2004-2007: Certificate of Secondary Education at Taqwa Secondary School

REFEREES:

Dr. Muhsin Masoud, Managing Director of Peoples Bank of Zanzibar **0784470870**
Dr Said Mzee, Managing Director of Zanzibar State Trading Corporations. **0777435920**
Mr. Muhammad Aref Nahdi Managing director at Blackest Black Limited **0715222555**

CERTIFICATION

I FAUZ HUSSEIN SALEH is here by certifies that the information written and attached in this document (CV) is genuine and correct to the best of my knowledge

 **GALCO**
L I M I T E D
"Infinite Logistics, We move the world for you"

Tele : +255 222183777
Fax : +255 222183769
E Mail: galco@gsmgroup.africa



CERTIFICATE OF SERVICE

TO WHOM IT MAY CONCERN

This is to certify that, FAUZ HUSSEIN SALEH was an employee of GALCO Limited since January 2016 until his employment came to an end on January 2018. Before departure he was working as Finance Cum Operations Coordinator in the department of Finance

Authorised Signature;

HR & Admin Manager

 RASHID ABDULLA FADHIL
ADVOCATE HIGH COURT OF
ZANZIBAR
* 13 SEP 2021 *
CERTIFIED TRUE COPY OF ORIGINAL
Signature 

Address: P.O.Box 38307, Dar Es Salaam, Tanzania.

 **GSM**
GROUP OF COMPANIES

Award Recipient Employee of the Month

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Fauz Hussein

LBC

In recognition of your effort resulting in such a high level of
PRODUCTIVITY here awarded on 08-09-2016 by the President of GSM GROUP OF COMPANIES


President




Chief Executive Officer (CEO)



THE PEOPLE'S BANK OF ZANZIBAR LIMITED
(Incorporated in Zanzibar, Tanzania)

Head Office

Darajani
P.O. Box 1173
Zanzibar

Tel. +255 24 2231118/9/20
Facsimile +255 24 2231121
E-mail: info@pbzLtd.com
Website: www.pbzLtd.com

In reply please quote:

PBZ/ADM/103/02/432/14

16TH SEPTEMBER 2014

FIELD CERTIFICATE

This is to certify that **Mr. FAUZ HUSSEIN SALEH** participated in field work program attached at the People's Bank of Zanzibar Ltd for a period of two months from 28th July 2014 to 12th September 2014.

During that time he served various works at different Departments as follow:-

BACK OFFICE

- ❖ Receiving, recording and clearing of cheques.
- ❖ Internal transfer, TISS & Telegraphic Transfer.
- ❖ Inter Branch transfer.
- ❖ Receiving letters and cheques list from various organization

CUSTOMER SERVICES

- ❖ To open account for new customer
- ❖ To issues current balance
- ❖ To issues bank statement to the customer
- ❖ To provide bank information to customer
- ❖ To give advise the customer during opening account

FINANCING IB

- ❖ To advise /consulting customers before disburse their Loan
- ❖ To evaluate the customers ability in order to know either he / she is able to takes Loan.
- ❖ Perform Loan payment for the customers who pay direct by Cheque from their Ministries.
- ❖ Verifying the Trends of the customers in paying the Loans in order to know defaults.
- ❖ Recording the list of the customers approved for the granted.
- ❖ Assisting customer in filling deposit withdrawal forms

We were so impressed with his quality and performance which makes him as an asset to any business community.


MOHAMMED OMAR MOHAMMED
MANAGING DIRECTOR

The People's Bank, The People's Choice





LAKE GAS LTD

Plot 49 Mikocheni Light Industrial Area
P.O. Box 5055 Dar Es Salaam, Tanzania, East Africa.
Tel: +255 22 2780510, 2780479, Fax: +255 22 2780505, 2780576
E-mail: admin@lakeoilgroup.com

CERTIFICATE OF SERVICE

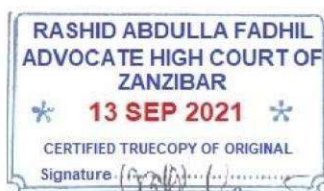
This is to certify that **FAUZ HUSSEIN SALEH** was an employee of
LAKE GAS LIMITED as a business Manager from 2018 to 2021

Reasons for leaving : Resignation

Behaviour : Exemplary

Yours faithfully


.....
Johari Lekey P.O. Box 5055
Human Resources Officer
Lake Gas Limited



ZANZIBAR INSTITUTE OF FINANCIAL ADMINISTRATION



Registration No:
12/BBF/039

Certificate No:
0133004508

This is to Certify that
Fauz Hussein Saleh

*has completed and satisfied the requirements for graduation prescribed by
this institution and by the authority of the Council
is hereby awarded*

Bachelor Degree in Banking and Finance

with

Upper Second

CHAIRMAN OF
ZIFA COUNCIL

PRINCIPAL
OF ZIFA



*In testimony thereof, we herewith affix our names and official seal of the
Zanzibar Institute of Financial Administration
on this 21st day of November 2015*

RASHID ABDULLA FADHIL
ADVOCATE HIGH COURT OF
ZANZIBAR

* 13 SEP 2021 *

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Signature



Zanzibar Institute of Financial Administration

P. O. Box 1208, Zanzibar, Tanzania, Email: registrar@zifa.ac.tz, Web site: www.zifa.ac.tz

Academic Transcript

Bachelor Degree in Banking and Finance

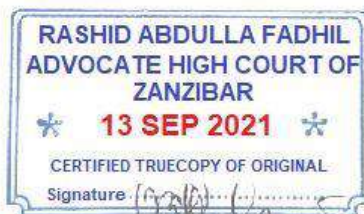
FULL NAME: FAUZ HUSSEIN SALEH GENDER: Male
 REGISTRATION NO. 12/BBF/039 TRANSCRIPT NO: 33004460

YEAR:	1	2012	SEMESTER	I	Grade	Credit	Point	Total Point
1	UAC711	Introduction to Accounting	C	8	2	16		
2	UBA711	Principles of Management	B+	8	4	32		
3	UBM711	Business Mathematics and Statistics	C	8	2	16		
4	UCS711	Communication Skills	A	8	5	40		
5	UEC711	Principles of Economics	B	8	3	24		
6	UIT711	Introduction to ICT	B	8	3	24		
7	UMB711	Money and Banking	B	10	3	30		
Annual GPA								3.57
YEAR:	1	2013	SEMESTER	II	Grade	Credit	Point	Total Point
1	UAC712	Principles of Accounting	C	8	2	16		
2	UBA712	Principles of Banking	A	10	5	50		
3	UBO712	Banking Operations	A	10	5	50		
4	UGA712	Public Sector Accounting	C	8	2	16		
5	UIT712	ICT Applications	B	8	3	24		
6	URM712	Field Attachment	A	18	5	90		
Annual GPA								3.57
YEAR:	2	2013	SEMESTER	III	Grade	Credit	Point	Total Point
1	UBL721	Law Relating to Bank	A	10	5	50		
2	UCA721	Cost Accounting	C	10	2	20		
3	UEA721	Elements of Auditing	B+	8	4	32		
4	UF1721	Financial Market and Institutions	B+	10	4	40		
5	UFM721	Corporate Finance I	C	10	2	20		
6	UPF721	Public Finance	B+	8	4	32		
Annual GPA								3.57
YEAR:	2	2014	SEMESTER	IV	Grade	Credit	Point	Total Point
1	UAC72	Financial Reporting	B+	8	4	32		
2	UFM72	Corporate Finance II	C	10	2	20		
3	UMF72	Microfinance for Development	B	10	3	30		
4	UMK72	Introduction to Islamic Banking	A	10	5	50		
5	UQM72	Quantitative Methods	B+	8	4	32		
6	UTA72	Taxation	A	8	5	40		
7	UTF72	International Trading Finance	B	10	3	30		
Annual GPA								3.57
YEAR:	3	2014	SEMESTER	V	Grade	Credit	Point	Total Point
1	UFM812	International Banking and Finance	B	12	3	36		
2	ULP816	Lending Principles and Practice	B	12	3	36		
3	UMA815	Management Accounting	C	12	2	24		
4	UME814	Managerial Economics	C	12	2	24		
5	URM811	Research Methods	B	12	3	36		
6	UTM813	Treasury Management	B+	10	4	40		
Annual GPA								3.57
YEAR:	3	2015	SEMESTER	VI	Grade	Credit	Point	Total Point
1	UCB824	Customer Service and Business Ethics	B+	12	4	48		
2	UCF826	Computational Finance with ICT	B	12	3	36		
3	UET822	Entrepreneurship	A	12	5	60		
4	UMK823	Marketing of Financial Services	A	12	5	60		
5	URM825	Research Work	A	20	5	100		
6	USM821	Strategic Management	B	12	3	36		
Annual GPA								3.57

CLASS OF AWARD:

UPPER SECOND

CUMMULATIVE GPA: 3.5



(Signature)

The National Examinations Council of Tanzania



Advanced Certificate of Secondary Education

This is to certify that FAUZ HUSSEIN

Index No. S0578-0732

sat for the Advanced Certificate of Secondary Education Examination

at TAQWA SECONDARY SCHOOL

in FEBRUARY 2010

and qualified for the award of an

ADVANCED CERTIFICATE OF SECONDARY EDUCATION

in Division ONE

after attaining the following performance:-

Subject	Grade
GENERAL STUDIES	S (PASS)
HISTORY	B (PASS)
ISLAMIC KNOWLEDGE	B (PASS)
KISWAHILI	B (PASS)
ENGLISH LANGUAGE	B (PASS)

[Signature]

Chairperson

[Signature]

Executive Secretary

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RASHID ABDULLA FADHIL
ADVOCATE HIGH COURT OF
ZANZIBAR
* 13 SEP 2021 *
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Signature: *[Signature]*

The National Examinations Council of Tanzania



Certificate of Secondary Education

This is to certify that **FAUZ HUSSEIN**

Index No. **s0578-0083**

sat for the Certificate of Secondary Education Examination

at **TAGWA SECONDARY SCHOOL**

in **OCTOBER 2007**

and qualified for the award of a

CERTIFICATE OF SECONDARY EDUCATION

in Division **TWO**

after attaining the following performance:-

Subject	Grade
CIVICS	C (PASS)
HISTORY	B (PASS)
GEOGRAPHY	D (PASS)
ELIMU YA DINI YA KIISLAMU	B (PASS)
KISWAHILI	C (PASS)
ENGLISH LANGUAGE	B (PASS)
ARABIC	B (PASS)
BASIC MATHEMATICS	C (PASS)

Khalid M. M. M. M.

Chairperson



Stalichako

Executive Secretary

Not valid without a hologram.
This is a secure document using
special inks and paper.
Hold this document to the light
to verify a Giraffe can be seen
through the paper.

CS No 0654579

**RASHID ABDULLA FADHIL
ADVOCATE HIGH COURT OF
ZANZIBAR**

✱ **13 SEP 2021** ✱

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Signature: *(Signature)*

SERIAL NO: 115-000032

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

**TANZANIA MUSLIM STUDENTS AND YOUTH ASSOCIATION
(TAMSYA)**

جمعية الطلبة والشباب الإسلامية بـتنزانيا

Certificate of Membership

This certificate is awarded to



FAUZ HUSSEIN

In acknowledgement of her/his TAMSYA membership when he/she was a student at

TAQWA SECONDARY SCHOOL

And it is presented on this 28th day of FEBRUARY, 2010 on completion of

ADVANCED CERTIFICATE OF SECONDARY EDUCATION

May Allah Almighty Advance him/her in Piety and Righteousness!

Wabillah Tawfiq!!

جمعية الطلبة والشباب الإسلامية بـتنزانيا



**RASHID ABDULLA FADHIL
ADVOCATE HIGH COURT OF
ZANZIBAR**

* **13 SEP 2021** *

CERTIFIED TRUE COPY OF ORIGINAL

Signature:

TAQWA ISLAMIC CENTER
PRIMARY SCHOOL
P.O.BOX 2843
TANZANIA

بسم الله الرحمن الرحيم

مدرسة التقوى الإسلامي
القسم لإبتدائي
ص ب 2843
موزمبيق

الشهادة الإبتدائية
شهادة حسن السيرة والسلوك



تشهد إدارة القسم المدرسي بأن الطالب.....فوزي حسين.....(تزاني الجنسية)، قد

كان حسن السيرة والسلوك مدة دراسته في المدرسة

THE CONDUCT CERTIFICATE

This is to certify that.....FAUZ HUSSEIN.....tanzanian, has successfully

completed a primary school in Islamic studies and awarded this certificate after

attaining the following performance ;

Conduct...GOOD

التاريخ: / / ١٤٤٠ هـ الموافق: / / ٢٠١٩ م



مدير

RASHID ABDULLA FADHIL
ADVOCATE HIGH COURT OF
ZANZIBAR

* 13 SEP 2021 *

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Signature