



CURRICULUM VITAE

PERSONAL PARTICULARS:

First Name	Maselina
Middle Name	Maseke
Surname	Apiyo
Date of Birth	6 th February 1998
Place of Birth	Dar-es-salaam
Gender	Female
Marital Status	Single
Nationality	Tanzanian
Contact	Email: maselinaapiyo@gmail.com P.O.BOX 9372 Tel: +255 655 957 910

EDUCATION INFORMATION:

ACADEMIC YEAR	NAME OF INSTITUTE	AWARDS
2019 - 2022	COLLAGE OF BUSINESS EDUCATION (CBE)	BACHELOR DEGREE IN ACCOUNTANCY (B. ACC)
2017 - 2019	COLLAGE OF BUSINESS EDUCATION (CBE)	DIPLOMA IN ACCOUNTANCY (Dip. ACC)
2016 - 2017	COLLAGE OF BUSINESS EDUCATION (CBE)	CERTIFICATE IN ACCOUNTANCY (Cert. ACC)
2012 - 2015	VINGUNGUTI SECONDARYSCHOOLS	CERTIFICATE OF SECONDARY SCHOOL EXAMINATION
2005 – 2011	MIEMBENI PRIMARY SCHOOL	CERTIFICATE OF PRIMARY SCHOOL EXAMINATION

LANGUAGE ABILITIES:

ENGLISH	Excellent in Speaking and Writing
SWAHILI	Excellent in Speaking and Writing

WORKING EXPERIENCE:

NAME OF INSTITUTE	AREA OF FIELD	PERIOD
Tanzania CommercialBank (TCB), P.O.BOX 9300	ACCOUNTANT	21 st Sept 2020 up to 30 th Dec 2020
Tanzania Ports Authority (TPA) P.O.BOX 9184	ACCOUNTANT	15 th May 2018 Up to 22 nd July 2018

TRAINING AND INFORMATION TECHNOLOGY SKILLS:

SOFTWARE	DESCRIPTION
Idea Data Analysis	IDEA is a powerful and user-friendly data analysis tool designed to help auditors, accountants and other finance professionals perform data analysis quickly to help improve audits and identify control breakdowns.
Microsoft office	Includes Microsoft Word, Excel, Access, Publisher, PowerPoint, and Outlook. Each program serves a different purpose and is compatible with other programs included in the package.
Accounting Packages	Tally package, sage package, epical 9
Operating system (OS)	WINDOW, LINUX, FEDORA, UBUNTU

CARRER OBJECTIVES:

I believe I can do any work provided or given with a little training about the job, therefore I believe I can do any job related and non-related to my professional fields so as to widen my knowledge

REFEREES:

JOACHIM ODHIAMBO.
AFRICAN MEDICAL AND RESEARCH FOUNDATION.
(AMREF),DATA OFFICER,
P.O.BOX 1547,
Tell: 0717 506989,
Tanga.
Email: Joachimodhiambo11@gmail.com

SAMSON DAVID MWAMWEMBE,
SENIOR FORENSIC AUDITOR,
NATIONAL AUDIT OFFICE
TANZANIA,
P.O BOX 950,
Tell: 0769-
444981
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MWISHEHE SADICK
DATA OFFICER
MANAGEMENT AND DEVELOPMENT FOR HEALTH
P.O. BOX 9372,
Tell: 0657 020007,
Dar es Salaam.
Email: sadicksadick5@gmail.com

DECLARATION:

I Maselina Maseke Apiyo the undersigned and owner of this CV, I declare that the above information provided is true and correct to the best of my knowledge and i will give further necessary information if I will be asked to or I will be available at any time when the copies or original of the mentioned certificates needed.