

CURRICULUM VITAE

Arthur Joseph Malya

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Marital Status: Married

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MISSION STATEMENT

To work in an organization that gives chance to use and enhance my skills and knowledge for the achievement of the company and my career as well.

ACADEMIC BACKGROUND

1. 2017- Institute and Faculty of Actuaries, United Kindgom

Industrial Certificate Awards

- CT-2 Finance and Financial Reporting
- CT-4 Models
- CT-5 Contingencies

2. 2016-2017 - Heriot-Watt University, Edinburgh, United Kingdom

Master of Science in Actuarial Science

3. 2013-2016 -Catholic University of Eastern Africa, Nairobi, Kenya

Bachelor of Science in Actuarial Science

4. 2011-2013 - Lutheran Junior Seminary, Morogoro, Tanzania

Form Six Certificate

5. 2007-2010 – St Marks Secondary School, Dar Es Salaam, Tanzania

Form Four Certificate

6. 1999-2006- St Mary's International Academy, Dar es Salaam, Tanzania

Primary Certificate

OTHER CERTIFICATIONS, TRAINING AND ACHIEVEMENT

- S2B Retail Development Training (Totalenergies,2024)
- Work Safety Training (Totalenergies,2024)
- Station Stick to Basic Training (Totalenergies,2019)
- Territory Manager Training Certificate (Totalenergies Ltd, 2020).
- Computer Certificate (University of Dar-Es-Salaam Computing Centre, 2013).
- Leadership Certificate Award (Lutheran Junior Seminary, 2013).
- UN Club Certificate Award (St. Mark's Secondary School, 2010).
- Anti-Corruption Club Membership Certificate Award (St. Mark's Secondary School, 2010).

WORK HISTORY AND EXPERIENCE

COMPANY:

1. TOTALENERGIES OIL & GAS MARKETING CO LTD (TZ)

POSITION

A) TERRITORY MANAGER (2019- PRESENT)

JUNE 2021- PRESENT – LAKEZONE TERRITORY

MAY 2019- MAY 2021- NORTHERNZONE TERRITORY

RESPONSIBILITIES

- Coordinate with respect to Fuel, Lubricant, SFS Shop, TQIS,GU, programming and promotional operations
- Yearly, monthly and daily monitor of station sales to achieve and meet respective targets and act on action plan on non-performing angles for all management modes.
- Study, propose and negotiate the economic aspects of the contracts within the framework of installation, renewal or of annual renegotiation (WCR, Operating account forecast)

- Promote customer service on the field, using Top service aspect as a measure tool and internal audits.
- Control and ward off the financial risks by making a monthly financial control on station and analyze commercial performance levels.
- Implement competition and sectorial watch, identify possible prospects (DODO) and analyze competition effects.

B) NETWORK BUSINESS ANALYST (2018-2019), DAR ES SALAAM

RESPONSIBILITIES

- Understanding programming languages usage as Excel (Micro & Macro), SAP, SALSA, TEMPO, R programming (basis) for analysis purposes.
- Daily, weekly, monthly and yearly report analysis – Network sales report; Dealers book, NCA, loss report
- Budget review and monitoring performance by recording daily station stock report, review and monitor station dryouts and loading schedules.
- Record and analyze station financial situations, price change effects, operational loss
- Engage in station new projects and establish ways to well monitor and manage station data i.e Fusion (FCC), Tempo, Oasis
- Assist of managing and supervising loadings, use of online ordering tools and elaborate customer on proper use of such tools i.e efuel + elube

2. AAR INSURANCE LTD (TZ)

POSITION: INTERNAL AUDIT TRAINEE (2018), DAR ES SALAM

RESPONSIBILITIES

- Learn and understanding management mode of data collection and recording.
- Review of audit reports, analyze premium and benefit risks and their mitigations.
- Customer visit, review and recommend beneficial schemes.
- Participating on decisions making on different available schemes and areas to concentrate to increase customer awareness.

3. LAPFUND (Local Authority Provident Fund) (KE)

POSITION: INTERNAL AUDIT TRAINEE (2015)

RESPONSIBILITIES

- Establish several ways to identify risks and understanding risk management modes.

- To determine whether adequate controls are in place to mitigate risks effectively.
- Understand how an organization can cope with serious risks and how they can affect the fund.
- Risk register creation.

SUMMARY OF PERSONAL ATTRIBUTES AND SKILLS

- Management, Leadership Skills, Organizational and Customers relationship skills
- Ability to multi-task and good team player.
- Analytical, excel & Reporting skills.
- Honest, competent, reliable, adaptable and dependable.

HOBBIES

- Watching and participating in games; Travelling
- Rowing Certificate Award (Queensferry Rowing Club Scotland, 2017)
- Official Manchester United Membership Certificate Award (2016/2017).

PUBLICATIONS

Academic Publication/Case Study

- Demand of Micro Insurance in Kenya(Catholic University of EA, 2016)
 - Solvency II (Heriot Watt University, 2017)
 - UK Pensions-Will we have enough? (Heriot watt University, 2017)
- Self-Publication- **"LIVING IN CHRIST WITHOUT PARENTS (2014)" By Arthur Malya**

REFERENCES

1. **Adam Msangi**
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2. **Dr Crispin J. Mbogo**
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